

Florida West Coast

EXACT MACOLA IN-TOUCH

September 28, 2004

Minutes:

The meeting started at 6:05 PM, with 6 members in attendance, at Sharn Inc. New officers were unanimously elected.

Robert Hudson, President
Brown International

Becky Cale, Vice President
Sharns Inc.

Mary Malloy, Treasure/Secretary
Crane Environmental

Our guest speaker Anthony Link, Exact Macola presented Crystal Reports software. With Crystal software you can create custom reports, relevant to you business, and publish them to a user. The user can run a simple query or parameter report with no additional licensing required.

The next meeting will be held October 28, 2004 at Sharn Inc. located in Tampa. Directions will be included in our meeting notice.

Exact Macola®
User Groups

Future Meetings

October 28, 2004
Microsoft Access

December 6, 2004
`What's new with 7.6.300

January 22, 2005

Tip of the Month:

Greetings From The President

Our meetings are designed to help all of our members enhance their use of Exact Macola. The sharing of information at our meetings will help all of us to understand and continue to improve our usage of the system. I look forward to seeing all of you at our next meeting

Robert Hudson
President, FWCMUG

Florida West Coast Macola User Support Group Minutes of Meeting January 24, 2001

Kathy Newell opened meeting by welcoming all of the new members of the group. Self introductions were made. 19 members, representing 11 companies, were in attendance.

The minutes of meeting held November 29, 2001 were reviewed and accepted. Lynn Conlen reported we have a balance of \$795.23. It was noted we have 21 paid members, with 1 additional new member received at the door this evening.

Kathy Newell discussed the problems, concerns, and enhancements presented in the Exact Macola President's meeting that she attended in December.

A W2 error was brought to the attention of the members by Jon Erickson, the Kent Group VAR. The update for this error is scheduled for Friday.

A presentation was made by Kathy Newell on the Purge Processes – How and When to Purge. She demonstrated how to purge and rebuild a file and discussed why rebuilding the file is a vital procedure of the purging process. Everyone was shown how to create a purge password to protect the files from being purged accidentally and also how to delay printing when needed.

Kathy then addressed the questions or problems members had with the Exact Macola Yearend processes. Following the informal general question and answer discussion, the meeting adjourned at 7:30 p.m.

*Respectfully submitted,
Belinda Lombardo on behalf of
Lynn S. Conlen*

Secretary/Treasurer

To Purge or Not to Purge

Presented by Kathy Newell

The presentation began with a discussion of the pros and cons of purging. Some of the pros were saving space, improved report speed and reduced risk of corrupt files. A few of the cons listed were loss of ability to re-interface information into the general ledger and drill down on distribution transactions during view. We discussed file sizes and how they played an important part in the decision to purge. Files that exceed one gigabyte of information become difficult to manage and risk corruption. The demonstration showed members where to locate files and view the sizes. Hand outs were provided with information on files and how they related to one another. It is important to review file relationships prior to purging so that needed information is not accidentally lost. It is highly recommended to maintain a check list of files that are periodically purged and maintain a schedule for your records (a sample was provided).

Purging of information is accomplished through running reports and checking the purge box. It is recommended that a purge password be established to prevent misuse of the purge process. Purge passwords are assigned in the System Manager, Maintenance, Company set up area. The next step after purging is to rebuild the file. This step is very important as it actually clears the information from the data base. Purging and rebuilding files are very intense tasks and it is recommended that these steps be completed when the system is not in use.

The discussions that followed the presentation helped clarify concerns, provide recommendations and helpful tips to all members.

Special Thanks!

A special "Thank you" for those who have contributed to our User Group:

- ◆ *Technical Sales & Services and Mark Jones (President, St. Louis Exact Macola User Group) for the complementary badge holders including supplies.*
- ◆ *US Agri-Chemicals for the door prizes at our last meeting.*

Stay Tuned

- ◆ *February - Exact Macola ES - Heather Newell, Exact Macola Representative*
- ◆ *March - Ask The Expert*
- ◆ *April - Crystal Reports*
- ◆ *May - Purchasing Module*